



Facility

Name: *Sunset Mesa-South Campus* **License Number:** *109028*
Address: *2900 Morris N.E., Albuquerque, NM 87112*
Phone: *5052987626* **Fax:** **E-mail:** *maryhelen.jordan@sunset-mesa.com*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *08/29/2017* **Expiration Date:** *08/28/2018*

Capacity

Over Age 2: *145* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *145*
Square Footage: *0*

Census

Over 2: *71* **Under 2:** *0*

Classrooms

Number of Classrooms: *9*

Days and Hours of Operation

Monday <i>7:30 AM - 3:30 PM</i>	Tuesday <i>7:30 AM - 3:30 PM</i>	Wednesday <i>7:30 AM - 3:30 PM</i>	Thursday <i>7:30 AM - 3:30 PM</i>	Friday <i>7:30 AM - 3:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *01/16/2018* **Time In:** *9:30 AM* **Time Out:** *12:30 PM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>

Licensure (continued)**8.16.2.21 A Licensing Requirements****Non-compliance**

The licensee did not obtain background checks on all staff members, educators, volunteers, and prospective staff as per the requirements outlined in the department's most current version of the Background Check and Employment History Verification provisions.

Corrective Action Plan

The licensee will obtain background checks on all staff members, volunteers, and prospective staff. A request for a background check must be submitted prior to a staff member's employment. A background check must be conducted in accordance with 8.8.3 NMAC at least once every five years on all required individuals.

Date to be Completed: 02/15/2018

8.16.2.21 B Capacity of Centers**Non-compliance**

The center failed to post state maximum classroom ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

Date to be Completed: 02/15/2018

8.16.2.21 C Incident Reporting Requirements*Not Inspected***Administrative Requirements****8.16.2.22 A Administrative Records***Compliance***8.16.2.22 B Mission, Philosophy and Curriculum Statement***Not Inspected***8.16.2.22 C Policy and Procedures***Not Inspected***8.16.2.22 D Family Handbook***Not Inspected***8.16.2.22 E Children's Records***Compliance***8.16.2.22 F Personnel Records***Compliance***8.16.2.22 G Personnel Handbook***Not Inspected***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements***Compliance***8.16.2.23 B Staff Qualifications and Training***Compliance***8.16.2.23 C Staff/Child Ratios and Group Sizes***Compliance***Services & Care of Children****8.16.2.24 A Guidance***Compliance*

Licensure *(continued)*

Services & Care of Children *(continued)*

8.16.2.24 B Naps or Rest Period	Not Inspected
8.16.2.24 C Additional Requirements for Infants and Toddlers	N/A
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	N/A
8.16.2.24 L Field Trips	Not Inspected

Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Not Inspected
8.16.2.28 A-H Transportation Requirements for Centers	Not Inspected

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Non-compliance
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The Fixtures[] are not in good repair as evidenced by loose hot water faucet handle in the #118 classroom [].

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Date to be Completed: 02/15/2018

8.16.2.29 B Pest Control	Compliance
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Licensure (continued)**Services & Care of Children (continued)****Buildings, Grounds & Safety (continued)**

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Non-compliance

Electrical outlets within reach of children in the #119 and 125 classrooms are not safety outlets and they do not have protective covers.

Corrective Action Plan

Protective covers will be added.

Date to be Completed: 02/15/2018

8.16.2.29 F Exits and Windows

Non-compliance

Interior exits are not marked with signs having letters at least six inches high and 3/4 inch wide in all classrooms.

Corrective Action Plan

Exit signs that meet requirements will be placed at all exits.

Date to be Completed: 02/15/2018

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Non-compliance

The center failed to conduct an emergency preparedness practice drills for at least once a quarter. November emergency drill did not have a date/time listed on log.

Corrective Action Plan

A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

Date to be Completed: 02/15/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

Additional Comments

None

Licensure *(continued)*

Services & Care of Children *(continued)*

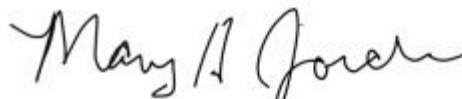
Buildings, Grounds & Safety *(continued)*

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Mark Prizzi*



Facility Representative: *Mary Helen Jordan*